



# Castan Centre Global Internship Application Form

For more information go to: [www.law.monash.edu.au/internships/index.html](http://www.law.monash.edu.au/internships/index.html)

## Personal details

Student ID number

Surname

Given Names

Date of Birth  /  /

Postal Address for correspondence

Postcode:

Student email address (must be a Monash address)  @student.monash.edu.au

Home Phone number  Mobile number

## Course details

Course Name  Course Code

Course Start Date  Current Year of Study

Expected completion date  Course Status (choose one)  Part Time / Full Time

## Internships you are applying for (please tick each internship you are applying for)

- United Nations Global Compact
- International Women's Rights Action Watch – Asia Pacific
- International Commission of Jurists
- Amazon Defense Coalition
- Human Rights First (only open to LLB and full-time JD students)
- Oxfam Australia (only open to LLB and full-time JD students)
- United Nations Human Rights Council (only open to LLB and full-time JD students)

## Supporting documentation (please attach following documents with your application and tick box below)

- Curriculum Vitae
- Statement of results (download from WES--official versions are not necessary) must show at least 60% average across all law studies to be eligible for Faculty managed internships
- A personal letter of no more than 600 words (minimum size Ariel font x12 point) showing a proven interest in the work and mission of **each organization** you are applying for. We recommend you provide a separate heading for each internship you apply for.

## Eligibility

Eligibility criteria	Please choose appropriate response
I am enrolled in the Bachelor of Laws or JD course and will have completed at least 48 credit points prior to the internship.	YES / NO
I am enrolled in a LLM course	YES / NO
I will have at least one unit of my law degree to complete at Monash following my internship	YES / NO
I am part time or full time	part / full time
I have completed all of the compulsory units set out in the eligibility criteria	YES / NO
I am achieving a minimum credit (60%) average across all my law studies to date	YES / NO
I can complete the internship without compromising law studies or examination periods	YES / NO
I will be available on return to commit to marketing and promotional activities	YES / NO
I have not previously received funding from the Student Mobility Fund or the Castan Centre	YES / NO

## Applicant's Declaration

### On signing the Faculty Internship application form I agree:

- 1) That I meet all of the eligibility criteria for this internship
- 2) To refund all grant money received from the Student Mobility Fund to the Faculty should circumstances permit me from attending the internship. The application for a refund must be submitted to the External Programs Officer in writing with a full explanation (where non-refundable deposits have been made, it is at the discretion of the Director International to wave these non refundable costs)
- 3) To co-operate with the Faculty in publicising my involvement in the project undertaken and in sharing information, as appropriate, about the venture and its outcomes
- 4) To write a report using the Student Internship Report Form on my experience and submit to the External Programs Officer by a mutually agreed date
- 5) To represent the Monash University in a manner that does not compromise the integrity, reputation or relationship of the University and Faculty with the internship organisation in any way

### Student Declaration

- I declare that the information provided on this form and the information given to support my application is correct and complete.
- I acknowledge that Monash University Law School reserves the right to vary or reverse any decision on the basis of incorrect or incomplete information.
- I understand that in order to release the funds I must show evidence of my flight booking/itinerary and expected insurance costs to the External Programs Officer

Student signature \_\_\_\_\_

Date \_\_\_\_\_

Received by (print) \_\_\_\_\_

Date \_\_\_\_\_

**\*Please submit 2 copies of your full application if submitting by hard copy\***